**NOTICE AND STATEMENT OF CONSENT FOR PERSONS INVOLVED IN ACCIDENTS**

The purpose of this form is to notify the driver of a vehicle or passenger involved in an accident (‘**data** **subject**’ or ‘**you**’) about data collection, processing and storage operations carried out by the company with the corporate name **LEASEPLAN HELLAS VEHICLE RENTAL AND LEASE MANAGEMENT SERVICES SINGLE MEMBER TRADING CO. S.A.**, Tax Reg. No. 999599948 / Athens FAE Tax Office, whose registered offices are in Maroussi, Attica at 17 Andrea Papandreou St., GR- 15124 (hereinafter ‘**Ayvens** or ‘**we’**) acting as special representative of the insurance company **LeasePlan Euro Insurances DAC**, trading as **Ayvens Insurance**, in the context of managing claims adjustments and in implementation of the provisions of the General Data Protection Regulation (GPDR / Reg. (EU) 679/2016) and Law 4624/2019. In addition, this document allows the driver of a vehicle or passenger to declare his/her consent for the processing of special categories of data (health data) which are necessary to manage the relevant claims and to settle claims and pay compensation for possible injuries as outlined in detail below.

1. **Categories of data collected:**
2. Driver/Passenger identification and contact details: name, date of birth, ID card number, driving licence number, tax registration number, social security number, contact details (telephone number, email address) and any other information you choose to provide in the context of the accident.
3. Information about the accident and material damage to the vehicle: condition of the vehicle, information about the damage done, photographs of the incident, number of passengers within the vehicle, information from witnesses about the accident (as appropriate), information from third parties involved in the accident/incident, information from other third parties (such as witnesses, police officers).
4. Data on bodily harm: health data about injuries arising from the accident.

The above data are collected directly by drivers/passengers, by the employer-employee (in the case of company employees) or by third parties (e.g. Ayvens’ associates to whom the latter has assigned the provision of vehicle management or maintenance services), by associated experts, by public authorities / the police, insurance or reinsurance companies or third parties who are injured or have suffered loss, or witnesses.

1. **Purpose of processing:**
2. Identifying the persons involved in the accident/incident and contacting them;
3. Restoring vehicle mobility and managing the accident in general, allowing it to be reported to our service centres and providing roadside assistance and/or replacement vehicles, as appropriate, and arranging repairs and other necessary actions to monitor the case;
4. General management of vehicle insurance, including the assessment, evaluation and repair of damage in accordance with our policy on damage management and assessment of insurance risk and any payment of compensation for bodily harm; and
5. Performing Ayvens’ legal obligations as special claims adjustment agent, including notifying accident particulars and those of persons involved to the Direct Payment System or the IT Directorate of the Association of Insurance Companies Greece.
6. **Legal basis for processing:**
7. Ayvens’ compliance with its legal obligations, including the obligations imposed by the legislative and regulatory framework in force from time to time on mandatory insurance for motor third party liability insurance for the assessment of the risk and solvency of insurance and reinsurance undertakings and the avoidance of insurance fraud;
8. To establish rights and to exercise and support legal claims Ayvens has against third parties, other insurance or reinsurance companies or for the purposes of the Direct Payment System; and
9. In the alternative, your consent, especially in relation to the processing of health data referred to in point I(c) above; consent can be provided at the end of this form.
10. **Data recipients:**
11. Natural or legal persons with whom Ayvens collaborates and natural or legal persons to whom Ayvens assigns the performance of specific work tasks on its behalf, when and to the extent that that is necessary to provide their services to Ayvens, provided that the legislation on the protection of personal data and professional secrecy is complied with; These persons primarily include insurance companies with which vehicles are insured for third party civil liability, claim adjusters, third party insurance companies in the context of the Direct Payment System or in the context of claims for compensation, the IT Division of the Association of Insurance Companies Greece, companies responsible for the storage, management and destruction of archives/files, telephone service providers, lawyers, court process servers, investigators, experts, info-message service providers and IT service providers to the extent that the latter have access to Ayvens’ IT systems;
12. Financial or judicial authorities or public services or public bodies, upon request and to the extent required by law, for the purpose of discharging Ayvens’ legal obligations and for the purpose of exercising and defending the latter’s legal rights before the judicial authorities; and
13. Companies in the Ayvens Group for the purposes outlined above.
14. **Transmission of data to non-EEA countries**

Due to the global nature of Ayvens’ organisation and services, your personal data can be stored and/or processed in a country other than the one you live in.

Any transfer of data outside the EEA or outside of countries for which Adequacy Decisions have been issued by the European Commission shall be done where Ayvens has put in place the Ayvens Binding Corporate Rules for Clients, Suppliers and Business Partners and/or Standard Contractual Clauses.

For more information about this and to obtain a copy thereof, you can contact LeasePlan at the email address: privacy-officer.gr@ayvens.com.

1. **Data retention period**

Ayvens will store and retain your personal data only for such time as is necessary for the said purposes and in accordance with the applicable law.

The criteria used to determine data retention times include the time period: a. required to ensure a smooth settlement of claims and any payment of compensation; b. which is required to file or defend our legal claims based on the limitation periods, as in force from time to time; c. required by law, in order for Ayvens to respond to administrative and tax audits and for the purpose of supervising insurance companies. After that time period elapses, Ayvens ensures that your personal data is safely deleted, destroyed, anonymised or placed on file.

1. **What are your rights and how can you exercise them?**

Under the conditions laid down in the General Data Protection Regulation (Reg. (EU) 2016/679) and Law 4624/2019, you are entitled to access, correct, erase your data or object to / withdraw consent for / limit the processing of your personal data held in Ayvens’ files. You can exercise these rights by contacting Ayvens Data Protection Officer at the email address: privacy-officer.gr@ayvens.com or using an online form that you can find [here](https://privacyportal-eu.onetrust.com/webform/396c853c-7bbe-43bb-9c80-0001fd327955/02fb7557-e331-4e4a-a045-01c8a6abb87f). You are also entitled to submit a complaint to the Hellenic Data Protection Authority ([www.dpa.gr](http://www.dpa.gr)) if you consider that Ayvens has infringed the personal data protection legislation.

**CONSENT FORM FOR HEALTH DATA PROCESSING**

I have been informed about the processing of my personal data as described in detail in this notice. I was also informed that I am entitled to withdraw my consent at any time, and about the consequences of refusal to grant consent or of withdrawal of my consent. In particular, I was informed that where I do not provide my consent or where I withdraw my consent for the processing of my personal health data which are necessary to settle material damage claims and/or pay compensation relating to bodily harm caused by the accident, Ayvens may not be able to enter into such settlements / pay compensation.

I have been informed about the processing of my personal health data and

 I CONSENT to this

 I DO NOT CONSENT to this

Name-surname: ……………………

Tax Reg. No.: ……………………

Date: ……………………

Signature: ……………………